# on-site attendance form

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| (TERM 3 – METROPOLITAN MELBOURNE) | |
| Student/s name/s: |  |
| Student/s date of birth: | Student/s year level/s  (P-12 or ungraded): |
| I request that my child/ren attend on-site as: | |
| My child/ren is/are not able to be supervised at home and no other arrangements can be made as l am an [authorised worker](https://www.coronavirus.vic.gov.au/authorised-provider-and-authorised-worker-list-0).  **(Note: A copy of the authorised worker** [**permit/s**](https://www.coronavirus.vic.gov.au/authorised-provider-and-authorised-worker-permit) **must be provided to the school as soon as practicable after issuance)\*** | My child/ren is/are experiencing vulnerability\*\*  **By submitting this form, I declare that my child/ren is/are well and I will collect my child/ren as soon as is practicable upon the request of the school if my child becomes unwell.** |
| Dates required:  **Please note you need to complete this process weekly to ensure adequate staffing on-site.** | |  |  |  | | --- | --- | --- | | Day | Date | AM, PM or ALL DAY | | Monday |  |  | | Tuesday |  |  | | Wednesday |  |  | | Thursday |  |  | | Friday |  |  | |
| Parent/Guardian name:  Signature: Date: | |

Received and processed by: Date:

*\* In rare circumstances an employee does not need a worker permit. This includes law enforcement, emergency services workers or healthcare workers who carry employer-issued photographic identification, which clearly identifies the employer.*

*\*\*Children experiencing ‘vulnerability’ include:*

* *in out-of-home care*
* *deemed vulnerable by a government agency, funded family or family violence service, and assessed as requiring education and care outside the family home*
* *identified by a school or early childhood service as vulnerable, (including via referral from a government agency, or funded family or family violence service, homeless or youth justice service or mental health or other health service)*
* *Where a parent/carer indicates that a student with a disability is vulnerable because they cannot learn from home, and/or informs the school the student is vulnerable due to family stress, the school must provide on-site supervision for that student. This may apply to students enrolled in specialist schools and students with a disability enrolled in mainstream schools. In rare circumstances an employee does not need a worker permit. This includes law enforcement, emergency services workers or healthcare workers who carry employer-issued photographic identification, which clearly identifies the employer.*