**Keysborough Primary School**
**SCHOOL COUNCIL**

# 2027 PARENT PAYMENT CONTRIBUTION – YEAR 1

12 November 2026

**RE: Year 1 Student**

Dear Year 1 Parents & Carers

Keysborough Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2027.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

The support of our school community makes a real difference to the learning opportunities we can provide for our students. In 2027, we hope to continue enhancing our classrooms with high-quality learning resources that support student growth and achievement, particularly in English and Mathematics. Our priorities include expanding our collection of engaging reading materials, providing hands-on mathematics resources and manipulatives, and increasing access to digital technologies that enrich learning experiences. We also hope to further strengthen the resources available across our classrooms and specialist programs. These additional resources help us create engaging, purposeful learning experiences that build strong foundations in literacy and numeracy, inspire curiosity and support every child to achieve their best.

Attached are the following documents for your reference:

- 2027 Parent Payment Schedule for your child's year level
- List of Payment Methods
- Department of Education's Parent Payment Policy Overview
- List of your child's year level Book Pack

Book Packs can be collected prior to the start of the school year on the following dates:

| DATE | TIMES |
|---|---|
| Thursday 21 January 2027 | 9:30am to 3:30pm sharp |
| Wednesday 27 January 2027 | 9:30am to 3:30pm sharp |

**TO PICK UP YOUR STUDENT'S BOOK PACKS, YOUR PAYMENT NEEDS TO BE RECEIVED BY THE SCHOOL BEFORE PICK UP.** This will significantly speed up the handover of the book pack on collection day. Please refer to page 3 of this notice for details on how to pay.

With your support, we look forward to another great year at Keysborough Primary School.

Yours faithfully,

**Natalie Jones-Pinkett**
**PRINCIPAL**

**Andrea Shields**
**SCHOOL COUNCIL PRESIDENT**

## 2027 PARENT PAYMENT SCHEDULE – YEAR 1

| CURRICULUM CONTRIBUTIONS – Items and activities that students use or participate in to access the curriculum. | AMOUNT |
|---|---|
| **BOOK PACK**<br>Stationery and equipment for student use in the classroom. All of these supplies are purchased and owned by the family. A list of the book pack items will be included. | $85.00 |
| **GENERAL CLASSROOM**<br>This is the provision of resources deemed necessary for students to learn the curriculum. This is for the provision of resources in the student's home group classroom. This will include:<br>- Photocopying costs (including paper)<br>- Class sets of learning games/activities<br>- Class library books | $30.00 |
| **NUMERACY / MATHEMATICS**<br>This for the provision of resources deemed necessary to support students in the learning of numeracy and mathematics. This includes specific tools and equipment that supports the delivery and understanding of numeracy as per the Victorian curriculum, assisting the needs of students and extending students. | $10.00 |
| **LITERACY / ENGLISH**<br>This for the provision of resources deemed necessary to support students in the learning of literacy and English. This includes prescribed texts and other resources that supports reading skills and creative language as per the Victorian curriculum, assisting the needs of students and extending students. | $75.00 |
| **SCIENCE**<br>This is for the provision of resources to support the learning of science concepts across the curriculum. Resources that allow students to explore and understand natural sciences as well as the basics of other scientific principles. | $10.00 |
| **HUMANITIES**<br>Resources that support students in developing their knowledge and understanding of the world around them through engaging and meaningful learning experiences. | $10.00 |
| **SPECIALIST CURRICULUM**<br>Resources that are utilised in the following programs:<br>- Visual Arts<br>- Performing Arts (Stomp dance program)<br>- Digitech<br>- Language (Auslan)<br>- Physical Education | $100.00 |
| **ONLINE LEARNING TOOLS**<br>Access to digital learning resources that support classroom teaching, reinforce essential skills and provide engaging opportunities for students to practise and extend their learning | $40.00 |
| **PROGRESSIVE ACHIEVEMENT TESTING (PAT)**<br>Testing that tracks and provides information on the progression of each student in literacy and numeracy | $18.00 |
| **INTERSCHOOL SPORTS PROGRAM (YEARS 5 & 6 ONLY)**<br>Cost of bus transport and resources for the senior interschool sports program | $0.00 |
| **TOTAL CURRICULUM CONTRIBUTIONS** | **$378.00** |

## 2027 PARENT PAYMENT SCHEDULE

| OTHER CONTRIBUTIONS – For non-curriculum items and activities | AMOUNT |
|---|---|
| **GROUNDS & ENVIRONMENT**<br>Contribution for enhancements to our grounds and outdoor facilities<br>*(Suggested contribution - $20.00 - $50.00 - $100.00)* | $_____.____ |
| **FIRST AID RESOURCES**<br>Contribution to improve the facilities in our first aid room.<br>*(Suggested contribution - $20.00 - $50.00 - $100.00)* | $_____.____ |
| **STUDENT WELLBEING**<br>Contribution to enhance and expand our student wellbeing program.<br>*(Suggested contribution - $20.00 - $50.00 - $100.00)* | $_____.____ |
| **TOTAL OTHER CONTRIBUTIONS** | **$_____.____** |

## PAYMENT SUMMARY

| CONTRIBUTION CATEGORY | | AMOUNT |
|---|---|---|
| Curriculum Contributions | Book Pack & Curriculum Resources<br>**(Requested amount is $380.00)** | $_____.____ |
| Other Contributions | | $_____.____ |
| **TOTAL PAYMENT** | | **$_____.____** |

## PAYMENT METHODS

**PLEASE INDICATE YOUR PAYMENT METHOD AND MAKE YOUR PAYMENT. CASH IS NOT ACCEPTED.**

| | | |
|---|---|---|
| ☐ | BPAY | Biller Code: 87361<br>Bill Reference No: Request your reference from Admin Office |
| ☐ | eftpos | Payments can be made using your Mastercard or Visa card at the school office during Term 4 2026. |

## REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. All refund requests are to be made in writing and addressed to the Principal. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

## OFFICE USE ONLY

| STUDENT NAME | | ST | | DF | |
|---|---|---|---|---|---|

# Parent Contributions policy

## Information for families

### FREE INSTRUCTION

Schools give students free instruction in the curriculum. This includes:

- Free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.
- The Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major, and the Victorian Pathways Certificate.
- Free access to all subjects, including elective subjects.
- Free access to select-entry and accelerated programs.

### FAMILIES CAN CHOOSE TO CONTRIBUTE

Schools can invite 2 types of voluntary contributions:

| Voluntary contributions | Tax deductible contributions |
|---|---|
| Used towards enhanced educational programs and school environment, and additional resources and opportunities offered by schools | Used towards building and/or library fund (for those schools who have such funds) |

Schools must advise the carers of students in out-of-home care and parents and carers who hold a financially means-tested card (such as a healthcare card) that the invitation to make voluntary contributions does not apply to them.

In addition, schools can invite parents and carers to pay for optional:

- Extra-curricular items and activities that go beyond the curriculum - for example, school photos, some excursions and some camps.
- Learning materials for students to individually use and own - for example, textbooks, stationery, and in secondary schools only, digital devices. If these items are not bought or provided from home, schools must provide students with free access to what they need for curriculum delivery.

### FINANCIAL HELP FOR FAMILIES

Each school has a contact person who can discuss with parents and carers the financial supports that are available.

Schools must publish their Parent Contributions arrangements on their school website, along with a link the department's Parent Contributions policy.

# BOOK PACK CONTENTS – YEAR 1

| | |
|---|---|
| CRAYONS CRAYOLA 12'S TWISTABLE | 1 |
| DOCUMENT WALLET PP BUTTON CLOSURE A4 L/S CLEAR | 1 |
| DOCUMENT WALLET SLIMPICK ORANGE | 1 |
| ERASER STAEDTLER LARGE WITH SLEEVE | 3 |
| GLUE STICK STAEDTLER 36GM | 5 |
| KLUWELL MY HOME READING - YELLOW LEVEL | 1 |
| LABELS PERSONALIZED ASSORTED SIZE AND COLOURS PK (A4 SHEET) | 1 |
| MARKER FABER CONNECTOR WALLET 12 | 1 |
| MARKERS WHITEBOARD ARTLINE SUPREME ASSORTED WLT8 | 2 |
| PENCIL STAEDTLER NATURAL JUMBO TRIANGULAR HB (EACH) | 8 |
| PENCILS COLOURED HU CREATOR JUNIOUR TRI GRIP ASSORTED PK24 | 1 |
| RULER PLASTIC WITH FINGER GRIP 30CM | 1 |
| SCISSORS STAEDTLER NORRIS CLUB SAFETY 14CM | 1 |
| SCRAP BOOK CONTRAST COLORFUL CRITTERS 100GSM 64PG | 7 |
| SHARPENER MAPED IGLOO 2 HOLE | 1 |
| WHITEBOARD ERASER - MAGNETIC MINI | 2 |
| WRITING BOOK PREMIUM WRITER 24MM D/THIRDS 64PG | 4 |