Keysborough Primary School
SCHOOL COUNCIL

2027 PARENT PAYMENT CONTRIBUTION – YEAR 4

12 November 2026

RE: Year 4 Student

Dear Year 4 Parents & Carers,

Keysborough Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2027.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

The support of our school community makes a real difference to the learning opportunities we can provide for our students. In 2027, we hope to continue enhancing our classrooms with high-quality learning resources that support student growth and achievement, particularly in English and Mathematics. Our priorities include expanding our collection of engaging reading materials, providing hands-on mathematics resources and manipulatives, and increasing access to digital technologies that enrich learning experiences. We also hope to further strengthen the resources available across our classrooms and specialist programs. These additional resources help us create engaging, purposeful learning experiences that build strong foundations in literacy and numeracy, inspire curiosity and support every child to achieve their best.

Attached are the following documents for your reference:

- 2027 Parent Payment Schedule for your child's year level
- List of Payment Methods
- Department of Education's Parent Payment Policy Overview
- List of your child's year level Book Pack

Book Packs can be collected prior to the start of the school year on the following dates:

DATE	TIMES
Thursday 21 January 2027	9:30am to 3:30pm sharp
Wednesday 27 January 2027	9:30am to 3:30pm sharp

TO PICK UP YOUR STUDENT'S BOOK PACKS, YOUR PAYMENT NEEDS TO BE RECEIVED BY THE SCHOOL BEFORE PICK UP. This will significantly speed up the handover of the book pack on collection day. Please refer to page 3 of this notice for details on how to pay.

With your support, we look forward to another great year at Keysborough Primary School.

Yours faithfully,

Natalie Jones-Pinkett
PRINCIPAL

Andrea Shields
SCHOOL COUNCIL PRESIDENT

2027 PARENT PAYMENT SCHEDULE – YEAR 4

CURRICULUM CONTRIBUTIONS – Items and activities that students use or participate in to access the curriculum.	AMOUNT
BOOK PACK Stationery and equipment for student use in the classroom. All of these supplies are purchased and owned by the family. A list of the book pack items will be included.	$100.00
GENERAL CLASSROOM This is the provision of resources deemed necessary for students to learn the curriculum. This is for the provision of resources in the student's home group classroom. This will include: - Photocopying costs (including paper) - Class sets of learning games/activities - Class library books	$30.00
NUMERACY / MATHEMATICS This for the provision of resources deemed necessary to support students in the learning of numeracy and mathematics. This includes specific tools and equipment that supports the delivery and understanding of numeracy as per the Victorian curriculum, assisting the needs of students and extending students.	$10.00
LITERACY / ENGLISH This for the provision of resources deemed necessary to support students in the learning of literacy and English. This includes prescribed texts and other resources that supports reading skills and creative language as per the Victorian curriculum, assisting the needs of students and extending students.	$55.00
SCIENCE This is for the provision of resources to support the learning of science concepts across the curriculum. Resources that allow students to explore and understand natural sciences as well as the basics of other scientific principles.	$10.00
HUMANITIES Resources that support students in developing their knowledge and understanding of the world around them through engaging and meaningful learning experiences.	$10.00
SPECIALIST CURRICULUM Resources that are utilised in the following programs: - Visual Arts - Performing Arts (Stomp dance program) - Digitech - Language (Auslan) - Physical Education	$100.00
ONLINE LEARNING TOOLS Access to digital learning resources that support classroom teaching, reinforce essential skills and provide engaging opportunities for students to practise and extend their learning	$40.00
PROGRESSIVE ACHIEVEMENT TESTING (PAT) Testing that tracks and provides information on the progression of each student in literacy and numeracy	$18.00
INTERSCHOOL SPORTS PROGRAM (YEARS 5 & 6 ONLY) Cost of bus transport and resources for the senior interschool sports program	$0.00
TOTAL CURRICULUM CONTRIBUTIONS	**$373.00**

2027 PARENT PAYMENT SCHEDULE

OTHER CONTRIBUTIONS – For non-curriculum items and activities	AMOUNT
GROUNDS & ENVIRONMENT Contribution for enhancements to our grounds and outdoor facilities *(Suggested contribution - $20.00 - $50.00 - $100.00)*	$_____.____
FIRST AID RESOURCES Contribution to improve the facilities in our first aid room. *(Suggested contribution - $20.00 - $50.00 - $100.00)*	$_____.____
STUDENT WELLBEING Contribution to enhance and expand our student wellbeing program. *(Suggested contribution - $20.00 - $50.00 - $100.00)*	$_____.____
TOTAL OTHER CONTRIBUTIONS	**$_____.____**

PAYMENT SUMMARY

CONTRIBUTION CATEGORY		AMOUNT
Curriculum Contributions	Book Pack & Curriculum Resources **(Requested amount is $380.00)**	$_____.____
Other Contributions		$_____.____
TOTAL PAYMENT		**$_____.____**

PAYMENT METHODS

PLEASE INDICATE YOUR PAYMENT METHOD AND MAKE YOUR PAYMENT. CASH IS NOT ACCEPTED.

☐	BPAY	Biller Code: 87361 Bill Reference No: Request your reference from Admin Office
☐	eftpos	Payments can be made using your Mastercard or Visa card at the school office during Term 4 2026.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. All refund requests are to be made in writing and addressed to the Principal. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

OFFICE USE ONLY

STUDENT NAME		ST		DF	

Parent Contributions policy

Information for families

FREE INSTRUCTION

Schools give students free instruction in the curriculum. This includes:

- Free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.
- The Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major, and the Victorian Pathways Certificate.
- Free access to all subjects, including elective subjects.
- Free access to select-entry and accelerated programs.

FAMILIES CAN CHOOSE TO CONTRIBUTE

Schools can invite 2 types of voluntary contributions:

Voluntary contributions	Tax deductible contributions
Used towards enhanced educational programs and school environment, and additional resources and opportunities offered by schools	Used towards building and/or library fund (for those schools who have such funds)

Schools must advise the carers of students in out-of-home care and parents and carers who hold a financially means-tested card (such as a healthcare card) that the invitation to make voluntary contributions does not apply to them.

In addition, schools can invite parents and carers to pay for optional:

- Extra-curricular items and activities that go beyond the curriculum - for example, school photos, some excursions and some camps.
- Learning materials for students to individually use and own - for example, textbooks, stationery, and in secondary schools only, digital devices. If these items are not bought or provided from home, schools must provide students with free access to what they need for curriculum delivery.

FINANCIAL HELP FOR FAMILIES

Each school has a contact person who can discuss with parents and carers the financial supports that are available.

Schools must publish their Parent Contributions arrangements on their school website, along with a link the department's Parent Contributions policy.

BOOK PACK CONTENTS – YEAR 4

DIARY A5 WEEK TO VIEW SPIRO COLPLAN	1
DOCUMENT WALLET PP BUTTON CLOSURE A4 L/S BLUE	3
DOCUMENT WALLET PP BUTTON CLOSURE A4 L/S CLEAR	3
ERASER STAEDTLER LARGE WITH SLEEVE	4
EXERCISE BOOK A4 WRITER PREMIUM 14MM D/THIRDS + MARGIN 96PG	7
GLUE STICK STAEDTLER 36GM	5
GRAPH BOOK 10MM WRITER PREMIUM A4 48PG	4
HEADPHONES MICADOR MCONNECT BLACKOUT WITH STORAGE BAG	1
LABELS PERSONALIZED ASSORTED SIZE AND COLOURS PK (A4 SHEET)	1
MARKER FABER CONNECTOR WALLET 12	1
MARKERS WHITEBOARD ARTLINE SUPREME ASSORTED PK 4	2
MODELLING CLAY MICADOR COLOURFUN 10X50G	1
NOTEBOOK SPIRAX PP 210X127MM P563A REPORTER 200PG	1
PEN PAPERMATE INKJOY 100 CLEAR 1.0 BLUE	1
PEN PAPERMATE INKJOY 100 CLEAR 1.0 RED	1
PENCIL CASE POLYESTER - 2 ZIP - 35 X 18 CM - ASSORTED	1
PENCIL COLUMBIA COPPERPLATE RED COPY	4
PENCIL PREMIUM 2B	15
PENCILS COLOURED HU ASSORTED PK12 +2 (GOLD/SILVER)	1
RULER PLASTIC WITH FINGER GRIP 30CM	1
SCISSORS STAEDTLER NORRIS CLUB HOBBY 17CM	2
SCRAP BOOK CONTRAST COLORFUL CRITTERS 100GSM 64PG	3
SHARPENER MAPED IGLOO 2 HOLE	2
WHITEBOARD ERASER - MAGNETIC MINI	2